**International Graduate Applicant:**

An "international graduate" applicant:
- is not a citizen or permanent resident of the United States (or applicant for permanent residency).
- is a student who holds a bachelor’s or professional degree (or equivalent).
- has not previously attended Texas A&M University. (International students with a bachelor’s degree from Texas A&M University or who have previously studied at Texas A&M University in a degree-seeking program should apply using the "U.S. graduate" application.)

Application Preferred Deadline for Term: **Summer 2011**  Nov. 1, 2010

Application Preferred Deadline for Term: **Fall 2011**  March 1, 2011

Application Preferred Deadline for Term: **Spring 2012**  Aug. 1, 2011

Some programs may have earlier deadlines, please contact individual Department for more details.
(Click here for a listing of departments)

***APPLICANTS ARE PERMITTED TO APPLY TO ONLY ONE DEGREE-SEEKING PROGRAM PER SEMESTER*** After a decision has been returned on the first degree-seeking application, you may then submit another application (and application fee), if desired.

### Documents Needed/

All materials must be received by the application deadline of your particular department.

**Checklist:**
1. Application
2. Application fee
3. Official transcripts
4. Official test scores
5. Letters of recommendation
6. Statement of purpose
7. Resume or curriculum vitae
8. Document ID Sheet

### Admission Criteria/

**Additional Information**

Graduate admission decisions are made by each of the individual Graduate Departments and are competitive; thus, you should contact the specific department or program prior to applying to discuss your intent to apply. The decision to admit an applicant to a program of study leading to a graduate degree is the shared responsibility of an academic department, an intercollegiate faculty (where applicable) and/or a college.

1. **State of Texas ApplyTexas Application** – Completed.
   - Please select the International Graduate Application option.
   - When completing the application, enter your name as it appears on your passport.
   - Applicants to Mays Business School (except non-degree seeking applicants) should use one of the program-specific on-line applications; click here for the MBA program and here for the MS, MLERE, and PhD graduate programs.

2. **A nonrefundable $75 application fee** is required for International Applicants.
   - Check, money order or approved credit cards are accepted.
   - Checks or money orders (U.S. dollars) should be made payable to Texas A&M University. Checks or money orders are accepted provided they display an agency bank in the United States and have magnetic ink character recognition (MICR) routing numbers at the bottom.
   - The Departments of Chemistry, Biochemistry, and Chemical Engineering may pay the application fee for international applicants to their programs who are currently attending a U.S. college or university and will graduate with a bachelor’s degree.
3. Official Transcript(s) are required from each post-secondary university or college attended. College work from one institution posted on the transcript of another institution will not be accepted.

**General transcript information**

**Do you require degree statements?**
An official statement of the award of the degree or diploma is required for each degree completed.

**What makes transcripts official?**
Transcripts are considered official if they have an original signature of a school official or an original school seal. Accepted signatures include the Registrar, Principal, Controller of Examinations, or The Ministry of Education. In addition, we will accept documents that have been stamped as official by the embassy/consulate. U.S. transcripts must be sent directly from the Registrar in a sealed and signed school envelope that is addressed to the applicant. If the Registrar will not release your transcripts to you in a sealed envelope, transcripts may be sent by the Registrar directly to us at the address below. Photocopies or other duplications of a transcript, such as notarized, faxed or scanned copies are not considered official.

**What about transcripts not in English?**
Applicants from an institution that does not issue a transcript in English must submit the official native language transcript with an official English translation. Official translations are prepared by a recognized translator and include all original seals and/or signatures; photocopies are not accepted.

**Do you accept education evaluations?**
Evaluations of transcripts are considered unofficial.

**Do you accept consolidated or provisional transcripts/mark-sheets?**
Consolidated transcripts or provisional mark-sheets are not considered official. Please ask the Registrar to send individual mark-sheets that list grades earned in each term.

**What if I have only one copy of my transcript?**
Send the original copy with a request that it be returned to you upon completion of processing. Copies of official foreign transcripts on file at a previously attended U.S. institution are accepted, provided that the copies are verified by the U.S. institution as those accepted for admission.

**Where do I send transcripts?**
The address specific to international documents is:

**International Admissions Processing**
Texas A&M University
P.O. Box 40002
College Station, TX 77842-4002

Credentials sent via overnight mail (or presented in person) should be sent to:

**International Admissions Processing**
Texas A&M University
General Services Complex
0200 TAMU
750 Agronomy Road, Suite 1601
College Station, TX 77843-0200
4. **Official test scores** – GRE and TOEFL scores should be sent directly from the Educational Testing Service to Texas A&M University (Code 6003). Contact the department to which you are applying for information regarding the reporting of GMAT scores.
   - GRE and GMAT scores should be from a test date within five years – two years for TOEFL – of the date the application is received by the Office of Admissions and Records.
   - Applicants whose native language is not English are required to submit proof of English ability, which is satisfied by one of the following (departments may elect to accept only TOEFL or IELTS to fulfill this requirement):
     a. a minimum TOEFL score of:
        i. 550 for paper-based testing (p-BT), or
        ii. 80 internet-based testing (i-BT),
     b. a minimum GRE Verbal score of 400,
     c. a minimum GMAT Verbal score of 22,
     d. a minimum IELTS score of 6.0 overall band, or
     e. completing all years of a Bachelor's degree or higher at a U.S. accredited university.
   - Tests should be taken at least eight weeks prior to the appropriate application deadline to ensure timely receipt and processing of results.
   - You may verify receipt of your official scores by contacting Measurement and Research Services at mars@tamu.edu. You will need to include your name (as given on test), date of birth, University Identification Number (UIN), date of test and date you requested scores to be sent.
   - There is no institutional code for the IELTS examination; however, you may report your Test Report Form Number (TRF#) on the application and TAMU will retrieve your official scores. Copies of test scores are not considered official, but they may help the University locate your official test scores and are therefore useful when the application is processed. Applicants should request their official IELTS scores be sent to:

   Measurement and Research Services  
   Texas A&M University  
   4239 TAMU  
   750 Agronomy Road, Suite 1101  
   College Station, TX 77843-4239

**Typical Departmental Requirements**

*Contact your department of interest to review additional requirements.*

5. **Letters of recommendation (3)** – You may submit electronic letters of recommendation through the Applicant Information System (AIS) after you have submitted your application for admission and have received your UIN.
   - These should be from individuals who are familiar with your academic achievement and potential.
   - If you have been out of school for a number of years and are unable to contact former professors, you may submit non-academic references (e.g. employers).

6. **Statement of purpose** – Applicants are required to submit a statement of purpose. If you choose not to submit the essay at the time you are completing the application, you may send a copy by mail with your application supporting documents.

7. **Resume or curriculum vitae** – Graduate applicants may be required to submit a either a resume or curriculum vitae to their departments.

8. **Document ID Sheet** - To ensure that your official transcripts and other supporting documents are processed in a timely and efficient manner, please include the appropriate Document ID Sheet with all documents you submit in support of your application.